

**HPMS E-Mail**  
**February 17, 2022**

**Subject:** Update to Technical Instructions for the Standardized Format for Medicare Part D Medication Therapy Management (MTM) Program Comprehensive Medication Review (CMR) Summary

An updated version of the Technical Instructions for the Standardized Format for Medicare Part D Medication Therapy Management (MTM) Program Comprehensive Medication Review (CMR) summary is available at <https://www.cms.gov/Medicare/Prescription-Drug-Coverage/PrescriptionDrugCovContra/MTM>. CMS updated the instructions based on clarifying questions and feedback from stakeholders as they implemented the revised Standardized Format for 2022. Changes made to this document are in red font and include:

Cover Letter

- Added instructions regarding MTM provider signature

Recommended To-do List

- Clarified header justification
- Clarified font size for instructions
- Updated table cell sizes
- Revised wording in “What I should do” column

Information on Safe Disposal of Unused Prescription Medications

- Clarified header justification

Personal Medication List

- Updated formatting instructions for table
- Updated table cell sizes
- Corrected formatting for header
- Updated font size for tables and instructions

Standardized Format Samples

- Corrected font size of headers
- Reversed order of generic and brand drug names in Personal Medication List table

Standardized Format – Spanish Version

- Corrected formatting and font size for headers

Questions regarding the MTM Standardized Format should be sent via email to [PartD\\_MTM@cms.hhs.gov](mailto:PartD_MTM@cms.hhs.gov).